



NATIONAL INSTRUCTIONAL MEDIA INSTITUTE

(AN AUTONOMOUS INSTITUTION)

Directorate General of Training

Government of India - Ministry of Skill Development and Entrepreneurship

Post Box No.3142, CTI Campus, Guindy Industrial Estate, Guindy, Chennai - 600 032.

Office : 044-2250 0657, 044-2250 0248 Director 044-2250 0256 FAX : 044-2250 0791

E-mail : chennai-nimi@nic.in

NIMI Invites application for engagement of Consultants on contract basis for Implementation of Satellite based distance learning program and for its Sales Office in New Delhi, **on or before 29th September 2016.**

Sl. No	Name of the Post	Eligibility	Consolidated proposed salary per Month	Place of Posting	Tenure
1.	SDLP Consultant (Technical - DTH)	Essential Qualification: Graduate in Engineering in Electronics / Communication / Electrical or equivalent Minimum 5 years experience in Work related to operation, upkeep, maintenance and supervision of Satcom network including Ku-band Hub, Teaching End equipment, Leased Line equipment, Satellite Interactive Terminal (SIT) and DTH Type / IP-based Receive Only Terminal (ROT), etc . Video program and e-learning material up linking to the satellite	Rs.70,000/-	Chennai	2 Years
2.	SDLP Consultant (Communication Media)	Essential Qualification:- M.Sc Visual Communication or M.Sc Electronic Media. Software Skills: Adobe In-Design, Adobe Photoshop, Adobe Illustration, Adobe Acrobat. Knowledge of technologies	Rs.30,000/-	Chennai	2 Years
3.	Senior Consultant Administration	Retired Officer from Central/State/Autonomous Offices having experience in Administration and with GP of Rs.7600 or higher	Rs.70,000/-	Chennai	1 Year
4.	Junior Consultant - Accounts/ Finance	BCom/MCom with three years experience in handling accounts	Rs.30,000/-	Chennai	1 Year
5.	Junior Consultant - Sales/ Marketing	Graduation from recognized University with 2 years relevant experience. MBA in marketing desirable.	Rs.30,000/-	New Delhi	1 Year

General Terms and Conditions

1. **Place of Posting** : Chennai/Delhi
2. **Tenure**
The contract will be for a period of 2 years from the date of joining for Sl.No 1 and 2, period of 1 year from the date of joining for Sl.No 3,4 and 5 . The contract would automatically come to an end on the expiry of this period unless specifically extended.
3. **Remuneration**
Consolidated. Will not be entitled to any other allowances.
4. **Working Hours**
Working hours are from 9 AM to 5.30 PM and from Monday to Saturday. May be required to work for extra hours on certain occasions due to exigency of work for which no extra remuneration will be paid. For work on a closed holiday, will be granted a compensatory off day.
5. **Entitlement to leave**
Will be entitled for Casual leave of 12 days in a year. No other leave applicable.
6. **Applicability of Rules**
In all service matters such as conduct, discipline etc; will be governed by the rules and regulations as applicable in NIMI, Chennai.
7. **Termination of Contract**
The contract could be terminated by either side by giving one month's notice or pay in lieu hereof without assigning any reason.
8. The consultant selected will not have any claim or right whatsoever for extension of the contract or for regular appointment or to any seniority in NIMI, Chennai under any circumstances.
9. No TA/DA would be admissible for joining this assignment or on its completion.
10. If required to travel outside the headquarters in connection with official work during the period of engagement, the Consultant would be entitled to draw TA/DA as per norms and rules as applicable to Training Officer in NIMI, Chennai. [In case a retired Govt. Servant is engaged, he / she would be paid TA/DA on official tour as per his/her entitlement at the time of retirement].
11. All application should be addressed to "The Executive Director, National Instructional Media Institute, Post Box No.3142, CTI Campus, Guindy Industrial Estate, Guindy, Chennai 600 032."